

**Penn Center for Learning Analytics
University of Pennsylvania Graduate School of Education**

DATA USE AGREEMENT

The Data Use Agreement is made an entered into by and between the Penn Center for Learning Analytics (PCLA) and _____ (“Data Recipient”). As a part of agreement, I agree to the following conditions.

1. I have obtained the relevant IRB approval from my own institution that is required in order to work with de-identified data. I understand that the paperwork documenting this approval must be submitted to the Director of the PCLA, Ryan Baker, in order to receive access to this data.
2. While this data has been deidentified to the best of our ability, it may still be possible to link the data that was intended to be deidentified back to individuals. I understand that student-level data is in many cases covered under FERPA, and I agree not to make any attempt to re-identify this data.
3. In the unexpected event that personally-identifying information is found in this data, I agree to immediately (a) delete that data from my computer and (b) notify PCLA Director Ryan Baker so that this information can be removed from the data.
4. I agree that I will not share this data with anyone outside my research team and institution, and that any individual I share this data with is also bound by this agreement.
5. I will only use this data for the purpose I provide.
6. I agree to report to the PCLA any use or disclosure of the data set that is not provided for by this agreement. I understand that I will be liable for any possible legal repercussions if my actions result in an unauthorized disclosure of this data.

Name: _____

Title: _____

Institution: _____

Signature: _____

Date: _____